

# Napa County Mosquito Abatement District

P.O. Box 10053, American Canyon, CA 94503

*Napa County Mosquito Abatement District, established in 1925, serves the citizens of Napa County using cost-effective, environmentally responsible integrated vector management practices to abate mosquitoes, other vectors and vector-borne diseases.*

**WESLEY A. MAFFEI**  
Manager

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*Per current District guidelines, the September 9, 2020 District Board of Trustees meeting will be held via teleconference to promote social distancing as outlined in California Governor's Executive Order N-29-20. The meeting will be accessible for all members of the public to attend via the teleconference information listed below and at limited capacity at the District offices at 15 Melvin Road, American Canyon, Ca 94503. Members of the public that wish to participate in person should call the District office during regular business hours (8:30-4:00p, Monday to Friday) to confirm space is available*

## **A G E N D A**

### **REGULAR MEETING OF THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT AND THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES**

**DECEMBER 9, 2020**

7:00 p.m.

15 Melvin Road, American Canyon, CA 94503

*GoToMeeting Teleconference:*

*Phone: 1 (866) 899-4679*

*Access Code: 443-145-917*

*Audio Control: #*

State law requires agency officers (Board members) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12-month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

1. CALL TO ORDER
2. ROLL CALL
3. ADOPTION OF AGENDA
4. REVIEW AND TAKE ACTION ON DISTRICT MINUTES
5. ELECTION OF OFFICERS FOR 2021
6. REVIEW AND TAKE ACTION ON BOARD MEETING SCHEDULE FOR 2021

### **BOARD OF TRUSTEES**

SHELBY VALENTINE  
Calistoga  
President

FRANK CABRAL  
County of Napa Acting  
President

BRIAN CRAMER  
St. Helena  
Secretary

DEBORAH MAFFEI  
American Canyon  
Acting Secretary

CHRIS RAY  
Yountville

VACANT  
Napa

**7. PUBLIC COMMENTS**

In this time period, anyone may comment to the Board of Trustees regarding any subject over which the Board has jurisdiction, or request consideration to place an item on a future Board agenda. If you wish to comment on an item on today's agenda, please hold your comments until the item is heard. **Individuals will be limited to a three-minute presentation.** No action will be taken by the Board of Trustees as a result of any item presented at this time.

**8. REVIEW CORRESPONDENCE****RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES**

1. CALL TO ORDER
2. ROLL CALL
3. ELECTION OF OFFICERS FOR 2021
4. REVIEW AND TAKE ACTION ON BOARD MEETING SCHEDULE FOR 2021
5. REVIEW 1<sup>ST</sup> QUARTER STATEMENT OF REVENUES AND EXPENSES
6. QUARTERLY INVESTMENT REPORT FOR SEPTEMBER 30, 2020
7. REVIEW AND TAKE ACTION ON EXPENSES PAID FOR NOVEMBER 2020

**ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES**

9. DISCUSSION AND POSSIBLE ACTION TO ADOPT DISTRICT'S PANDEMIC RESPONSE PLAN
10. DISCUSSION AND POSSIBLE ACTION TO ADOPT DISTRICT'S REMOTE WORK POLICY
11. DISCUSSION AND POSSIBLE ACTION TO ADOPT REVISED EMPLOYEE POLICY 1009. FAMILY CARE AND MEDICAL LEAVE
12. REVIEW AND TAKE ACTION ON THE COOPERATIVE AGREEMENT BETWEEN THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT AND THE CALIFORNIA DEPARTMENT OF HEALTH SERVICES
13. REVIEW 1<sup>ST</sup> QUARTER STATEMENT OF REVENUES AND EXPENSES
14. QUARTERLY INVESTMENT REPORT FOR SEPTEMBER 30, 2020
15. DISCUSS TRUSTEE ITEMS

16. MANAGER'S REPORT

- a. Review monthly operations
- b. CPVID-19 Prevention Plan
- c. Legislative update
- d. Other information

17. REVIEW AND TAKE ACTION ON EXPENSES PAID FOR NOVEMBER 2020

18. ADJOURNMENT OF MEETING