

MINUTES OF THE BOARD OF TRUSTEES  
OF THE  
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT  
**DECEMBER 8, 2021**

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:00 p.m. via Teleconference Phone: 1 (866) 899-4679, Access Code: 443-145-917, Audio Control: #

**Members Present:** Cabral, Cramer, Maffei, Ray, Valentine

**Staff Present:** Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

ADOPTION OF AGENDA

Ray motioned, seconded by Maffei, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Maffei motioned, seconded by Ray, to adopt the minutes as presented for the November 10, 2021 regular meeting. Motion passed unanimously.

ELECTION OF OFFICERS FOR 2022

Maffei motioned, seconded by Cabral, to uphold current seated positions as is for another calendar year. Motion passed unanimously.

REVIEW AND TAKE ACTION ON BOARD MEETING SCHEDULE FOR 2022

Ray motioned, seconded by Cabral, to adopt the meeting calendar as presented. Motion passed unanimously.

PUBLIC COMMENTS None.

REVIEW CORRESPONDENCE .

- District Manager reviewed the California Special District magazine noting articles on navigating conflicts of interest for public officials, public meetings, and employee's origin discrimination.

**RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES**

The meeting was called to order by President Valentine at 7:15 p.m.

**Members Present:** Cabral, Cramer, Maffei, Ray, Valentine

**Staff Present:** Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

ELECTION OF OFFICERS FOR 2022

Cramer motioned, seconded by Ray, to uphold current seated positions as is for another calendar year. Motion passed unanimously.

REVIEW AND TAKE ACTION ON BOARD MEETING SCHEDULE FOR 2022

Maffei motioned, seconded by Cabral, to adopt the meeting calendar as presented. Motion passed unanimously.

REVIEW 1<sup>ST</sup> QUARTER STATEMENT OF REVENUES AND EXPENSES

No action taken.

REVIEW AND TAKE ACTION ON EXPENSES PAID FOR NOVEMBER 2021

Cabral motioned, seconded by Ray to approve the bills as paid in November 2021. Motion passed unanimously.

DISCUSS AND TAKE ACTION ON SCHEDULING A SPECIAL MEETING TO COMPLY WITH THE GUIDELINES IN ASSEMBLY BILL 361: OPEN MEETINGS: STATE AND LOCAL AGENCIES: TELECONFERENCES

Cramer motioned, seconded by Cabral to hold a special meeting of the Board of Trustees on December 15, 2021 at 6pm via teleconference. Motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 91 REGARDING RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS

Cabral motioned, seconded by Maffei, to adopt Resolution No. 91 to meet via teleconference for the January 2022 meeting. Motion passed unanimously.

ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES.

REVIEW 1<sup>ST</sup> QUARTER STATEMENT OF REVENUES AND EXPENSES

No action taken.

DISCUSS TRUSTEE ITEMS

- Member Ray was reappointed by the Town of Yountville at their recent meeting
- Member Maffei is expected to be reappointed by the City of American Canyon on December 21, 2021

MANAGER'S REPORT

- The District completed 11 service calls for the month of November.
- The Manager continues to work on District's PEIR update, currently working on the bees of Napa County segment.
- The Manager has been appointed to sit on the Local Agency Workers' Compensation Excess Board for the VCJPA, he has also volunteered to sit on the Employment Risk Management Authority Board should no other candidates apply.

REVIEW AND TAKE ACTION ON EXPENSES PAID FOR NOVEMBER 2021

Maffei motioned, seconded by Cabral to approve the bills as paid in November 2021. Motion passed unanimously.

DISCUSS AND TAKE ACTION ON SCHEDULING A SPECIAL MEETING TO COMPLY WITH THE GUIDELINES IN ASSEMBLY BILL 361: OPEN MEETINGS: STATE AND LOCAL AGENCIES: TELECONFERENCES

Cramer motioned, seconded by Ray to hold a special meeting of the Board of Trustees on December 15, 2021 at 6pm via teleconference. Motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 256 REGARDING RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS

Maffei motioned, seconded by Cabral, to adopt Resolution No. 256 to meet via teleconference for the January 2022 meeting. Motion passed unanimously.

ADJOURNMENT OF MEETING

Cabral motioned, seconded by Ray to adjourn the meeting at 7:58 p.m. Motion passed unanimously.