

# Napa County Mosquito Abatement District

Napa County Mosquito Abatement District, established in 1925, serves the citizens of Napa County using cost-effective, environmentally responsible integrated vector management practices to abate mosquitoes, other vectors and vector-borne diseases.  
P.O. Box 10053, American Canyon, CA 94503

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Manager

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*Per current District guidelines, the June 10, 2020 District Board of Trustees meeting will be held via teleconference to promote social distancing as outlined in California Governor's Executive Order N-29-20. The meeting will be accessible for all members of the public to attend via the teleconference information listed below and at limited capacity at the District offices at 15 Melvin Road, American Canyon, Ca 94503. Members of the public that wish to participate in person should call the District office during regular business hours (8:30-4:00p, Monday to Friday) to confirm space is available.*

## A G E N D A

### REGULAR MEETING OF THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT AND THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

Wednesday, June 10, 2020  
7:00 p.m.  
15 Melvin Road, American Canyon, CA 94503

*GoToMeeting Teleconference:  
Phone: 1 (866) 899-4679  
Access Code: 443-145-917  
Audio Control: #*

State law requires agency officers (Board members) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

1. CALL TO ORDER
2. ROLL CALL
3. ADOPTION OF AGENDA
4. APPROVAL OF DISTRICT MINUTES
5. REVIEW CORRESPONDENCE

### RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

1. CALL TO ORDER
2. ROLL CALL

### BOARD OF TRUSTEES

SHELBY VALENTINE  
Calistoga  
President

FRANK CABRAL  
County of Napa  
Acting President

BRIAN CRAMER  
St Helena  
Secretary

DEBORAH MAFFEI  
American Canyon  
Acting Secretary

CHRIS RAY  
Yountville

VACANT  
Napa

3. PUBLIC HEARING – Conduct a public hearing to consider objections or protests to the imposition of an assessment on Napa County property owners to provide funding to the Mosquito and Disease Control District, and allow submission, withdrawal, or changes to assessment.
  - a. Board Opens Public Hearing
  - b. Public Input Portion of Public Hearing (three-minute limit for each speaker)
  - c. Close Public Input Portion of Public Hearing
  - d. Review and Take Action on Resolution No. 80 Approving Engineer’s Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2020-2021.

## **RECESS**

4. REVIEW AND TAKE ACTION ON THE UPDATED DISTRICT EMPLOYEE POLICY MANUAL
5. REVIEW AND TAKE ACTION ON 2020/2021 FINAL REVENUE BUDGET
6. REVIEW AND TAKE ACTION ON 2020/2021 FINAL EXPENSE BUDGET
7. APPROVE PAYMENT OF BILLS

## **ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES**

6. DISCUSSION AND POSSIBLE ACTION TO TRANSFER FUNDS FROM DISTRICT’S GENERAL FUND TO ACCOUNT 51600 RETIREMENT TO PAYDOWN THE DISTRICT’S CALPERS UNFUNDED PENISON LIABILTY
7. DISCUSSION AND POSSIBLE ACTION TO ADD ADDITIONAL FUNDS TO THE DISTRICT’S PRE-FUNDING RESERVE ACCOUNT WITH PUBLIC AGENCY RETIREMENT SERVICES (PARS)
8. REVIEW AND TAKE ACTION ON THE UPDATED DISTRICT EMPLOYEE POLICY MANUAL
9. REVIEW AND TAKE ACTION ON 2020/2021 FINAL REVENUE BUDGET
10. REVIEW AND TAKE ACTION ON 2020/2021 FINAL EXPENSE BUDGET
11. DISCUSS TRUSTEE ITEMS
12. MANAGER’S REPORT
  - a. Review monthly operations
  - b. Legislative Update
  - c. Other information
13. APPROVE PAYMENT OF BILLS
14. ADJOURNMENT OF MEETING