

MINUTES OF THE BOARD OF TRUSTEES
OF THE
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT
JULY 13, 2022

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:03 p.m. via Teleconference Phone: 1 (866) 899-4679, Access Code: 443-145-917#, Audio Control: #

Members Present: Cabral, Cramer, Maffei, Valentine
Members Excused: Ray
Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Administrative Assistant

ADOPTION OF AGENDA

Cabral motioned, seconded by Maffei, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Maffei motioned, seconded by Cramer, to approve the minutes as presented for June 8, 2022 regular meeting. Cabral motioned, seconded by Maffei, to approve the minutes as presented for June 22, 2022 special meeting. Motion passed unanimously.

PUBLIC COMMENTS None.

REVIEW CORRESPONDENCE

- District Manager reviewed the California Special District magazine noting articles on campaigning, public speaking with anxiety, and retirement funding strategies.

RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

The meeting was called to order by President Valentine at 7:11 p.m.

Members Present: Cabral, Cramer, Maffei, Valentine
Members Excused: Ray
Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Administrative Assistant

DISCUSS AND TAKE ACTION ON 2022 BIENNIAL REVIEW OF THE DISTRICT'S CONFLICT OF INTEREST CODE: RESOLUTION NO. 105 READOPTING THE DISTRICT'S CONFLICT OF INTEREST CODE

Cabral motioned, seconded by Maffei, to adopt Resolution No. 105 readopting the District's Conflict of Interest code as reviewed and approved by the District counsel. Motion passed unanimously.

REVIEW AND TAKE ACTION ON BUDGET ADJUSTMENT TO ACCOUNT LINE 51100 SALARIES AND WAGES TO ALIGN WITH BUDGET DATA ENTERING REQUIREMENT: WHOLE NUMBERS ONLY

Cramer motioned, seconded by Cabral, to adjust the accountline by rounding to the nearest dollar making it \$556,338.00 in order to abide by Napa County data entry requirements. Motion passed unanimously.

Ayes: Cabral, Cramer, Maffei, Valentine **Noes: -0-** **Absent: Ray** **Abstain: -0-**

PAYMENT OF BILLS

Final amounts for bills paid in June 2022 not available until the August 2022 board meeting. No action taken.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 104 REGARDING RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS

Maffei motioned, seconded by Cramer, to adopt Resolution No. 104 reaffirming that a local State of Emergency exists and to continue to meet via teleconference for the next 30 days from the date of this meeting. Motion passed unanimously.

ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES

DISCUSS AND TAKE ACTION ON 2022 BIENNIAL REVIEW OF THE DISTRICT’S CONFLICT OF INTEREST CODE: RESOLUTION NO. 266 READOPTING THE DISTRICT’S CONFLICT OF INTEREST CODE

Cabral motioned, seconded by Maffei, to adopt Resolution No. 266 readopting the District’s Conflict of Interest code as reviewed and approved by the District counsel. Motion passed unanimously.

REVIEW AND TAKE ACTION ON BUDGET ADJUSTMENT TO ACCOUNT LINE 51100 SALARIES AND WAGES TO ALIGN WITH BUDGET DATA ENTERING REQUIREMENT: WHOLE NUMBERS ONLY

Cabral motioned, seconded by Maffei, to adjust the accountline by rounding to the nearest dollar making it \$470,335.00 in order to abide by Napa County data entry requirements. Motion passed unanimously.

Ayes: Cabral, Cramer, Maffei, Valentine Noes: -0- Absent: Ray Abstain: -0-

DISCUSS TRUSTEE ITEMS

-President Valentine will be available for the August 2022 meeting.

MANAGER’S REPORT

- The District completed 55 service calls for the month of June
- The District continues to operate under “Pandemic Practices” including keeping its office closed to the public and maintaining its sanitary and social distancing practices. Daily morning staff meetings/check-ins continue.
- The District recently installed metal roll-up doors as an added measure of security for its ATV equipment. Additional doors to be installed later this summer for the District’s fleet.
- A draft of the PEIR Review and Initial Study for update report will be available at the next regular board meeting.

PAYMENT OF BILLS

Final amounts for bills paid in June 2022 not available until the August 2022 board meeting. No action taken.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 266 REGARDING RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS

Maffei motioned, seconded by Cramer, to adopt Resolution No. 266 reaffirming that a local State of Emergency exists and to continue to meet via teleconference for the next 30 days from the date of this meeting. Motion passed unanimously.

ADJOURNMENT OF MEETING

Cabral motioned, seconded by Maffei to adjourn the meeting at 7:35 p.m. Motion passed unanimously.