

MINUTES OF THE BOARD OF TRUSTEES  
OF THE  
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT  
**MARCH 8, 2023**

Acting President Cabral called the Regular Meeting of the Board of Trustees to order at 7:14 p.m. at the District Office at 15 Melvin Road, American Canyon, California.

**Members Present:** Cabral, Cramer, Maffei, Ray

**Members Excused:** Valentine

**Staff Present:** Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

**Counsel Present:** Alexis Stevens, District Counsel, Somach Simmons & Dunn

ADOPTION OF AGENDA

Cabral motioned, seconded by Ray, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Maffei motioned, seconded by Cabral, to approve the minutes as presented for the February 8, 2023 regular meeting. Motion passed unanimously.

PUBLIC COMMENTS

Peter Ozorio, District Field Operations Supervisor, wanted to express gratitude to the board, on behalf of district staff, for their comprehension and leadership during the COVID pandemic. Also wanted to express his joy that the board was back to meeting in-person.

REVIEW CORRESPONDENCE None.

**RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES**

The meeting was called to order by Acting President Cabral at 7:19 p.m.

**Members Present:** Cabral, Cramer, Maffei, Ray

**Members Excused:** Valentine

**Staff Present:** Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

**Counsel Present:** Alexis Stevens, District Counsel, Somach Simmons & Dunn

REVIEW AND TAKE ACTION ON RESOLUTION NO. 115 DIRECTING THE PREPARATION OF THE BENEFIT ASSESSMENT ENGINEER'S REPORT FOR FISCAL YEAR 2023/2024

Cabral motioned, seconded by Ray, to approve Resolution No. 115 directing SCI Consulting Group to prepare the Benefit Assessment Engineers Report for Fiscal Year 2023/2024. Motion passed unanimously.

APPROVE PAYMENT OF BILLS

Ray motioned, seconded by Cabral to approve the bills as paid in February 2023. Motion passed unanimously.

**ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES**

**DISCUSSION AND POSSIBLE ACTION REGARDING RECOMMENDATIONS FROM AD HOC COMMITTEE'S REVIEW OF CALPERS INSURANCE AND, EMPLOYEE COMPENSATION & REIMBURSEMENT PACKAGE FOR 2023/2024**

Cabral motioned, seconded by Ray to increase previously approved COLA to 2% for fiscal year 2023/24 and 2024/25. Motion passed unanimously.

- Discussion and possible action on additional contributions agendized to the next regular meeting.
- District relocation and CalPERS insurance agenda items to be continued at next regular board meeting after all information is obtained.

**DISCUSSION AND POSSIBLE ACTION REGARDING DISTRICT'S COVID PREVENTION PROGRAM (CPP)**

Ray motioned, seconded by Maffei, to approve the presented CPP dated February 26, 2023 and permit District Manager to make changes/updates as they become required with Counsel review and approval. Motion passed unanimously.

**QUARTERLY INVESTMENT REPORT FOR CALPERS CERBT AND VCJPA FOR PERIOD ENDING DECEMBER 31, 2022**

- CalPERS CERBT account earned \$180,235 in interest
  - VCJPA Member Contingency Fund earned \$16,063 in interest
- No action taken.

**DISCUSS TRUSTEE ITEMS**

- Member Ray reported that the town manager of the Town of Yountville, Steven Rogers, has announced his retirement after 15 years of service.
- Member Ray commented that it was good to be back to in-person meetings.

**MANAGER'S REPORT**

- The District completed 1 service call for the month of February 2023
- Manager noted that there is water everywhere and expects it to be a very busy summer season for the District.
- District continues job recruitment for 2 Vector Control Technicians.
- Legislative season expected to be busy as numerous bills of interest to special districts will be proposed.
- District ads should appear shortly in the Yountville Sun and the Calistoga Tribune.
- District Manager has submitted his application to attend The Bee Course workshop in Arizona in August 2023. Update to follow at a later meeting.

**APPROVE PAYMENT OF BILLS**

Ray motioned, seconded by Maffei to approve the bills as paid in February 2023. Motion passed unanimously.

**ADJOURNMENT OF MEETING**

Cabral motioned, seconded by Maffei to adjourn the meeting at 8:45 p.m. Motion passed unanimously.

MINUTES OF THE BOARD OF TRUSTEES  
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NAPA COUNTY MOSQUITO ABATEMENT DISTRICT

**March 8, 2023**

Acting President Cabral called the Special Meeting of the Board of Trustees to order at 5:00 p.m. at the District Office at 15 Melvin Road, American Canyon, California.

**Members Present:** Cabral, Cramer, Maffei, Ray

**Members Excused:** Valentine

**Guests Present:** Gerry Preciado, 34<sup>th</sup> Street Consulting

**Staff Present:** Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

ADOPTION OF AGENDA

Maffei motioned, seconded by Cabral, to adopt the agenda as presented. Motion passed unanimously.

PUBLIC COMMENTS None.

SET MATTER

**Guest Present: Gerry Preciado, Consultant, 34<sup>th</sup> Street Consulting**

AB1234 Ethics Training. No action required.

ADJOURNMENT OF MEETING

Maffei motioned, seconded by Ray to adjourn the meeting at 7:04 p.m. Motion passed unanimously.