

MINUTES OF THE BOARD OF TRUSTEES
OF THE
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT
AUGUST 12, 2020

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:01 p.m. via Teleconference Phone: 1 (866) 899-4679, Access Code: 443-145-917, Audio Control: #

Members Present: Cabral, Cramer, Maffei, Ray, Valentine

Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

ADOPTION OF AGENDA

Cabral motioned, seconded by Ray, to adopt the agenda with the addition of b.) Rate Letter received from Auditor Controller under Agenda item 6. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Maffei motioned, seconded by Cramer, to approve the minutes with the following corrections:

- 1.) Remove all voting instances for prior board member Charles Carbone and;
- 2.) Remove all voting instances for current board member Ray as he was absent for the June 2020 meeting.

Motion passed unanimously.

PUBLIC COMMENTS None.

REVIEW CORRESPONDENCE

- District Manager reviewed the California Special District magazine noting articles on pension costs and confronting COVID while continuing to provide community services.
- Reviewed letter received by Napa County Auditor Controller detailing the rates for services.

RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

The meeting was called to order by President Valentine at 7:12 p.m.

Members Present: Cabral, Cramer, Maffei, Ray, Valentine

Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

QUARTERLY INVESTMENT REPORT FOR THE PERIOD ENDING JUNE 30, 2020

For the quarter ended June 30, 2020, the District earned \$2,765 in interest for the monies held with the County of Napa. No action required.

REVIEW YEAR-END FY19/20 STATEMENT OF REVENUES AND EXPENSES

Board reviewed statement; no action taken.

APPROVE PAYMENT OF BILLS FOR JUNE 2020

Cabral motioned, seconded by Maffei to approve the bills as paid in June 2020. Motion passed unanimously.

APPROVE PAYMENT OF BILLS FOR JULY 2020

No expenses were paid in July 2020; no action taken.

ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES

DISCUSSION AND POSSIBLE ACTION TO RENEW CONTRACT WITH VECTOR CONTROL CONSULTANTS FOR ‘WHITE PAPER’ DOCUMENT, PERMIT ASSISTANCE AND PEIR UPDATE SERVICES.

Cabral motioned, seconded by Ray to approve renewal contract with Vector Control Consultants for fiscal year 2020/2021.

Ayes: Cabral, Cramer, Maffei, Ray, Valentine Noes: -0- Absent: -0- Abstain: -0-

QUARTERLY INVESTMENT REPORT FOR THE PERIOD ENDING JUNE 30, 2020

- District earned \$10,605 in interest for the monies held with the County of Napa.
 - VCJPA Member Contingency Fund earned interest of \$19,319.
 - CalPERS CERBT account earned \$431,726 for the quarter ending June 30, 2020.
 - Public Agency Retirement Services (PARS) account earned \$32,031 for the quarter ended June 30, 2020.
- No action required.

REVIEW YEAR-END FY19/20 STATEMENT OF REVENUES AND EXPENSES

Board reviewed statement; no action taken.

DISCUSS TRUSTEE ITEMS

- Member Valentine wanted to congratulate everyone staying healthy. Also requested an agenda item for the next regular meeting to acknowledge the district staff’s hard work.
- Member Ray noted that Yountville neighbors are using the Next-Door app to communicate regarding District services.

MANAGER’S REPORT

- The District completed 70 service calls for the month of May and 70 calls for the month of July. The District has continued its sanitizing and social distancing practices and is still operating under a modified work schedule with the District offices being closed to the public.
- The Manager on behalf of the District’s Field Operations Supervisor and staff expressed their thanks to the Board for working with them during the current health pandemic.
- For 2020, a total of 10 human West Nile Virus cases have been reported from 3 counties.

APPROVE PAYMENT OF BILLS FOR JUNE 2020

Cabral motioned, seconded by Ray to approve the bills as paid in June 2020. Motion passed unanimously.

APPROVE PAYMENT OF BILLS FOR JULY 2020

No expenses were paid in July 2020; no action taken.

ADJOURNMENT OF MEETING

Cabral motioned, seconded by Cramer to adjourn the meeting at 7:54 p.m. Motion passed unanimously.