

MINUTES OF THE BOARD OF TRUSTEES
OF THE
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT
FEBRUARY 8, 2023

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:00 p.m. via Teleconference Phone: 1 (866) 899-4679, Access Code: 443-145-917#, Audio Control: #

Members Present: Cabral, Cramer, Maffei, Valentine
Members Absent: Ray
Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

ADOPTION OF AGENDA

Maffei motioned, seconded by Cabral, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Cabral motioned, seconded by Cramer, to approve the minutes as presented for February 8, 2023 regular meeting. Motion passed unanimously.

PUBLIC COMMENTS None.

REVIEW CORRESPONDENCE None.

RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

The meeting was called to order by President Valentine at 7:03 p.m.

Members Present: Cabral, Cramer, Maffei, Valentine
Members Absent: Ray
Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

QUARTERLY INVESTMENT REPORT FOR PERIOD ENDING DECEMBER 31, 2022

For the quarter ended December 31, 2022, the District earned \$2,330 dollars in interest for the monies held with the County of Napa. No action required.

REVIEW AND DISCUSSION OF STATEMENT OF REVENUES AND EXPENSES FOR QUARTER ENDED DECEMBER 31, 2022

Board reviewed statement; no action taken.

APPROVE PAYMENT OF BILLS

Cabral motioned, seconded by Maffei to approve the bills as paid in January 2023. Motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 114 REGARDING RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS

Cramer motioned, seconded by Cabral, to adopt Resolution No. 114 reaffirming that a local State of Emergency exists and to continue to meet via teleconference for the next 30 days from the date of this meeting. Motion passed unanimously.

ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES

REVIEW AND TAKE ACTION TO ACCEPT THE DISTRICT’S BASIC FINANCIAL STATEMENTS AND INDEPENDENT AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2022

Maffei motioned, seconded by Cramer to accept the District’s financial audit and management report as reported by Brown Armstrong Accountancy Corporation for fiscal year ended June 30, 2022. Motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION TO CREATE AN AD HOC COMMITTEE TO DISCUSS DISTRICT FINANCES

Cabral motioned, seconded by Maffei to create an ad hoc committee to address the District’s finances; committee to consist of Board Members Maffei and Cramer and District staff, Wesley Maffei and Alicia Hinojoza.

DISCUSSION AND POSSIBLE ACTION REGARDING DISTRICT’S COVID PREVENTION PROGRAM

Item agendized to next regular meeting. No action taken.

QUARTERLY INVESTMENT REPORT FOR PERIOD ENDING DECEMBER 31, 2022

- District earned \$2,061 in interest for the monies held with the County of Napa.
 - Public Agency Retirement Services account earned \$89,385 for the quarter ended December 31, 2022.
 - Report for monies held with CalPERS CERBT and VCJPA were not available at the time of meeting.
- No action taken.

REVIEW AND DISCUSSION OF STATEMENT OF REVENUES AND EXPENSES FOR QUARTER ENDED DECEMBER 31, 2022

Board reviewed statement; no action taken.

DISCUSS TRUSTEE ITEMS

- Member Cramer inquired about the disposal of tested mosquitoes; District Manager advised that all mosquitoes are sent to UC Davis for testing and that they discard all mosquitoes appropriately.
- Board was reminded of 5:00pm Special Meeting start time for the March 8, 2023 board meeting; the meeting is to be held in-person at the District office.

MANAGER’S REPORT

- The District completed 2 service calls for the month of January 2023. Staff continues to check potential mosquito breeding water sources. Other staff continue preemptive work by treating known breeding treeholes with polymer.
- Wesley Maffei, the District Manager, and Karl Malamud-Roam PhD, of Vector Control Consultants, continue to work on the PEIR addendum adding corrective and clarifying language where necessary throughout the document.
- District Manager is expecting additional pension reform and low-cost housing bills to occur with this year’s legislative cycle.
- District Manager, Wesley Maffei, hopes to attend a workshop on native bees in August 2023 held in Arizona. Attendance is by host approval only; Wesley will submit his request this week.

APPROVE PAYMENT OF BILLS

Maffei motioned, seconded by Cramer to approve the bills as paid in January 2023. Motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 276 REGARDING RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS

Maffei motioned, seconded by Cabral, to adopt Resolution No. 276 reaffirming that a local State of Emergency exists and to continue to meet via teleconference for the next 30 days from the date of this meeting. Motion passed unanimously.

ADJOURNMENT OF MEETING

Cramer motioned, seconded by Cabral to adjourn the meeting at 7:45 p.m. Motion passed unanimously.